

OCRA Board Meeting Minutes – September 23, 2025

Board Meeting Attendees – Bruce (N1LN), Dave (W4SAR), Karen (KD4YJZ), Fred (KN4QBZ), Dan (KR4UB), Matt (KQ4ZYW), Wilson (W4BOH), Boyd (KO4GJO), Bob (W4FK), Ron (KO4RON), Aurora (KN4VXB), and Laurie (N1YXU)

The minutes for the September Membership Meeting were approved after the link to the YouTube video of the meeting was updated to go to the beginning of the recording rather than in the middle of the recording. The August BOD Meeting minutes were approved.

Discussion Topics:

- Aurora brought up a question about correct usage of commas in the quoted section from the updated Code of Conduct that was included in the August BOD Meeting minutes. She and Dan worked separately to make appropriate updates to the punctuation in the Code of Conduct. The August BOD Meeting minutes do not need to be changed since they reflected the then current punctuation in the Code of Conduct.
- Fred mentioned a potential change to the training schedule that was included in the August BOD Meeting minutes. This is not a change to the meeting minutes. The potential update will be discussed at a future meeting. Fred's recommendations include moving the coax training to the 3rd quarter (from the 2nd quarter) and adding Field Day contact simulation training to the 2nd quarter in 2026.
- Updated Bylaws – Ron and Laurie
 - The goal of this section of the meeting was discussed and included having a Board approved, updated bylaws document to be shared with the OCRA membership. Per the club's current bylaws, information regarding bylaw changes needs to be distributed to the membership at least two weeks prior to the meeting when the updates will be reviewed and voted on to be accepted. This means the updated, proposed bylaws need to be distributed to the OCRA membership no later than Monday, September 29, for the Monday, October 13 Membership meeting. In order to meet this timeline, the goal was to have the Board approved proposed changes to the bylaws agreed to in the September 23 Board Meeting.
 - To kick off the September 23 Board Meeting discussion, Board members received a copy of the current approved bylaws from March 2025 and a copy of the updated bylaws document from the reviews that Ron and Laurie made. The copies were sent on September 11. All Board members were asked to review the recommended changes that Ron and Laurie made. They were also asked to provide feedback with recommended updates. The feedback was consolidated and was the basis for the review at the September 23 Board Meeting.
 - Changes that were agreed to –
 - Under the Vice President's responsibilities section, remove the third bullet point (iii) completely.

- In the Club Station License Trustee’s responsibilities section, the third bullet point (iii) was reworded to reference the current Code of Conduct, as available on the OCRA website, rather than continuously having to update the bylaws with a specific change date if updates are made. The current Code of Conduct will be posted on the OCRA website. Note that in this section, “OCRA Leadership Team” will be changed to “OCRA Board of Directors”.
- References to the Annual Meeting were updated. In section 4.a.i, the words were updated to “The election of Officers and Directors shall be conducted at the Annual Membership meeting (See Section 7b).”
- The discussion then focused on the section regarding Elections.
 - After significant discussion, the table below reflects the members who are currently Directors, have agreed to extending their terms (based on the current bylaws), and those who have voiced interest in being Directors beginning in 2026.

Directors	2025	2026	2027
Wilson W4BOH	X	X	
Karen KD4YJZ	X	X	
Aurora KN4VXB	X	X	
Chris KY4OU	X		
Dave W4SAR	X		
Fred KN4QBZ	X	X	
Bob W4FK	X	X	X
Brad WZ4BSS		X	X
Ben KO4BHX		X	X
Jon KR4GOK		X	X

Color coding -

Current term
Extension
Not yet elected

- Based on the above, the result is that there are seven current Directors and eight Directors for 2026. This is in line with the number of four to eight as stated in the approved bylaws.
 - a) The Board agreed that there is a strong need for staggering terms and ensuring there is continuity for the Directors.
 - b) Currently, in the Elections section of the approved bylaws, item 4.iv.b includes the statement, “For those who have chosen to run again for the same position, the candidate can choose to run for a term of one or two years.”

- c) It was agreed by the Board that an additional item (4.iv.c) would be included and would state “Item b above will no longer be valid after the 2026 elections.”
 - d) The number of Directors who serve, between four and eight, will depend on the number of OCRA members who voice interest in serving and agree to be on the slate for the annual election.
 - e) Going forward, if there are, for example, three Director positions that are coming open and four OCRA members voice interest in filling the positions, the three members who receive the most votes will fill the positions.
- To ensure that the slate of candidates for an upcoming election are approved by the Board, the following item (4.a.iii) was agreed to be included in the bylaws “The President, with the approval of the BOD, will establish a Nominating Committee which will compile a slate of candidates for the election. The BOD will approve the slate of candidates. The President will provide the slate to the Membership at least two weeks in advance of the election.”
- To ensure that the upcoming election will follow the to-be-approved bylaws, there needs to be a Nominating Committee. Those who agreed to be on the Nominating Committee include Ron, Fred, and Bruce.
- There was also an agreement to have a vote by individual/position versus having an overall slate vote.
- Transition of the OCRA YouTube Channel - Laurie
 - The current channel is associated with Bruce’s Google account.
 - We need to begin the transfer the association with an OCRA based Google account. Laurie will work with Ron to get the specifics to begin the transfer. This will ensure that the videos that are currently on the YouTube channel are still available.
- Additional items
 - Karen and Dave will be out of town for the October Membership Meeting. Bruce has access to the key to the building. Dan will provide the hot spot for internet access. Bob will also not be attending since he has upcoming knee replacement surgery.
 - There have been around 34 responses to the program survey. If there are duplicate responses, the more current one will be kept for results. For example, some Board members completed the survey as a test of the process. The same folks may have responded again.
 - Going forward, the OCRA Zoom account will need to be used to record the OCRA Membership meetings. In order to ensure the recordings are

formatted in the same way, there will need to be a comparison of the video settings that are currently used to mirror them on the OCRA Zoom account. Dan will share the club Zoom account login information with Matthew.

Laurie Meier, N1YXU
OCRA Secretary