

## OCRA Board Meeting Minutes – July 23, 2024

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**Board Meeting Attendees** – Bruce (N1LN), Dan (KR4UB), Dee (KU4GC), Fred (KN4QBZ), Ron (KO4RON), Boyd (KO4GJO), John (NX4P), Aurora (KN4VXB), Bob (W4FK), Wilson (W4BOH)

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The minutes from the OCRA May Board meeting and June and July OCRA May Membership meetings were approved.

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### Discussion Topics:

- Upcoming OCRA Membership Meeting Programs -
  - August – There will be two programs –
    - Randy (KF4O) will give a “show and tell” of a ham radio clock that he built (10 – 15 minutes)
    - Aurora (KN4VXB) will lead a discussion regarding the Outreach efforts of OCRA. In addition to giving an update of considered activities, she will have a “show and tell”, and will lead a brainstorming session to solicit ideas from the membership.
  - September – Dave Cisco (W4AXL) and Russ McGuire (KU4UK) will give a presentation focused on HF DX Operating and earning certificates. They will present from Alabama using Zoom.
  - October – We are not sure who will be presenting, but the topic will be focused on the new order of repeater frequencies, simplex frequencies and special frequencies (Skywarn, NOAA Weather, etc.) for device (radio) memory programming. Hopefully, it will be a two-part program that will also focus on the progress made for repeater linking. This may include an explanation about the benefit of repeater linking as well as policies and procedures for requesting and utilizing repeater linking.
  - November – Wilson will likely be presenting The History of Ham Radio, Antique Radios, and associated topics.
  - December – As is our annual tradition, this “meeting” will be our holiday/Christmas party.
  
- Summer Meeting Schedule – All
  - August –
    - Bruce and Laurie will not be able to attend the August 12 Membership Meeting and the August 27 BOD meeting. Boyd will run these meetings. There will be some logistics that will need to be worked out (e.g. Zoom call will need to be set-up and recorded). Time is getting short, so we need to figure out what may need to be done. We talked a lot, but the short story is below in the ACTION ITEM.

- Wilson suggested that we could perhaps use one of the OCRA laptops for all meetings. *It was not mentioned at this meeting, but the laptop being used in "the usual Laurie role" will need MS Office to display the Power Point slides.*
- Dan will schedule the Zoom meeting and send out the ID and Password to the club membership.
- Bruce will send Dan and Boyd the presentation for August with Randy's presentation included.

**ACTION ITEM:** Bruce will create and distribute the details we discussed about tasks and task ownership for the August meeting. This process email will be sent to Boyd, Dan, Wilson and Aurora for review and comment.

NOTE: Laurie will not have meeting context, so she will not be putting the meeting minutes together. The meeting minutes will need to be put together by someone else. Assuming the meeting is recorded on the Zoom cloud, Laurie will post it on YouTube.

- Net Control for Saturday OCRA UHF net:

- Bob suggested that a person needs to be identified to take on the responsibility of identifying net controls for the Saturday net. Currently, future net controls are identified to fill the slots during the net. This does not always work, but we have been lucky to always have someone volunteer, even if at the last minute. Bruce asked Bob how the DFMA manages this. Bob is currently the focal point for the DFMA nets. Bruce asked if DFMA has a job description, and they do not.

**ACTION ITEM:** Bruce took an action item to contact the OCRA members that selected Net Control on the personnel survey to try to get the ball rolling.

- Monetary donations to the club: What to use that money for? (Dan)

- Should it be to someone for something special and perhaps given at the Christmas party?
- Did the donors indicate the possible use? (NO)
- Should it fund a membership or perhaps be put toward the purchase of some type of radio equipment for a member?
- Discussion about using the money to fund the OCRA Outreach program in some way.
  - Aurora brought up several suggestions about OCRA Outreach displays that could be used at various activities.
  - Could OCRA fund the activities?
  - Someone would do a write-up and perhaps send to ARRL for QST publication.
  - Once the display, materials and equipment are completed, they could be used at a few different venues.
  - A list of people would be needed to assist Aurora in putting the display together.

- Ron: The display might be used at the State Fair. (Maker Faire, GOTA station, other)

ACTION ITEM: Ron will find out what the State Fair booth cost would be and distribute the information.

- Dan: The display might be used at libraries?
- **Aurora: This is a great conversation and would be perfect at the August membership meeting. Everyone should remember what they said at this BOD and bring the ideas to the August meeting.**
- Fred: Perhaps we could do another club project that might be able to be subsidized. Perhaps a HF antenna could be the project. Dan: The club could supply the materials.
- Ron: What should be done about past members that have not paid their dues?
  - Everyone agreed that some type of letter should be written and sent out.
  - Bruce: Stated that he has sent emails to active members about not renewing. In some cases, the members immediately paid and other cases nothing was done. Perhaps multiple levels of notification should be put together for delinquent payment reminders.
  - Suggested categories include:
    - Recent
    - 3 – 12 months
    - 12 – 24 months
    - 24 – 36 months
  - The standard form letter(s) will be distributed by the database by selecting specific people for the mailing list.

**ACTION ITEM:** Ron will create a friendly draft form letter that will request a response from the recipient and be used for retention and to keep the database accurate.

Respectfully submitted,  
 Bruce Meier – N1LN  
 OCRA President