

## OCRA Board Meeting Minutes – September 27, 2022

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**Board Meeting Attendees** – Bruce (N1LN), Bill (N8BR), Dan (KR4UB), John (KX4P), Dee (KU4GC), Lenore (KF4PAB), Jack (KM4MBG), and Laurie (N1YXU)

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The minutes from the August 25 OCRA Board Meeting were approved.

The minutes from the September 12 OCRA Membership Meeting were approved.

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### Discussion Topics

- Christmas Party Status
  - The Christmas Party Committee members (Jean Eddleman, Patti Bischoff, Bill, John, Wilson, and Laurie) met on Friday, September 23 to begin the planning process. The discussion was very interactive with many suggestions and topics.
  - Prior to the committee meeting, Patti, Bill, and Laurie took a trip over to Union Grove Methodist Church (the site of the party) to meet with the pastor and view the facility where the party will take place. Pictures from the trip were shared with the committee to give everyone a good visual overview of the area where the party will be, how it will be set-up, and the part of the facility we will be able to use. There is a fully-equipped kitchen, plenty of parking, and other amenities.
  - The party will be held on Monday, December 12. It will be a potluck affair. Wilson will cook one of the main meats. We will have vegan and vegetarian dishes available. Beverages will be provided. Please note that guests will be allowed to bring their own wine.
  - The group discussed the forecasted number of folks who would attend, preliminary costs of supplies and using the church, and other party costs. The goal is to have the party be self-funding. The preliminary financial analysis based on a minimum of 50 people attending the party and focusing on a potluck, the cost per person would be \$10 to break even. The financials also include a \$150 donation to the church, which is the typical amount that was given to the church for use of their building.
  - Next steps for the party –
    - A “Save the Date” notice was sent to the OCRA/DFMA reflector.
    - Further information will be sent. For example, we will communicate how we will be gathering the types of dishes that people will bring to the party.
    - Periodic communications will be sent to the OCRA/DFMA reflector with updates on attendees and dishes that have been committed.
    - Another meeting will be on Friday, September 30, for the committee. One of the topics that will be discussed will be the possibility of having a program at the party.
    - The RSVP will be requested by Monday, November 21. Some shopping will have happened by then to get some supplies.
  - There is a lot of energy and great ideas that have been shared at the committee meeting. More information will be shared at the upcoming Membership meeting in October.
- Tri-fold example – Laurie
  - A draft example of the six vertical areas of the tri-fold were discussed. There were placeholders for topics and pictures were shown in the draft.

- Information could include – charter and vision; board of directors; contact information; activities like Field Day, fox hunts, monthly meetings, public service events, and corresponding pictures; meetings with their locations and times; nets, their dates, and their frequencies; repeater and their frequencies; and area clubs.
- Some of the tri-fold could be used by other area clubs (e.g. repeaters and frequencies)
- Some suggestions for additional topics
  - Volunteer exam sessions – where and when they are held
  - Description of what ham radio is.
  - Statement that amateur radio operators are helpful in providing communication support in emergency situations.
  - If there are additional topics to be included in the tri-fold, please send an email to all members of the board.
  - Pictures will be added (with approval) to correspond with events and other activities.
- A benefit of the tri-fold structure is that the folded size fits into a business sized envelope and can be mailed for the cost of a letter.
- Laurie volunteered to print a few draft tri-folds and give them to the board members at the OCRA Membership meeting. This will help us all have an example in-hand for future discussions.
- October Program Update – DX Marathon (Bill)
  - The presentation is on-track for the October Membership meeting.
  - Bill is putting the slides together.
  - The person who has directed the event for several years, K9EL, will be joining the OCRA Membership meeting via Zoom and will be able to answer questions that may arise.
- November Program Update - Wilson
  - Bill will contact Wilson to discuss the November meeting.
  - We will need to focus on programs for 2023.
- Officers Reports
  - Treasurer – Dan
    - Past discussion about dues have had a very positive effect. We have 105 members whose dues are current. There are no folks needing to renew but two who are expiring. This gives us a total of 107 on the roster, up significantly from numbers in the low 90s.
    - The big-ticket items for the repeater build have been ordered. The power amp is due to be shipped shortly, and the rack mount power supply still has a November 2 ship date. There will be additional orders for smaller components.
    - The website will be updated to reflect the new dues. The new PayPal icons with updated amounts will also be created. Some of the verbiage about dues have been updated. For example, if someone requests a new access code, information has been updated to reflect the recent increase.
  - Bruce will follow-up with Dan to find out if there are any new members that will need badges for the Membership meetings.
- New Business

- Bruce will review which directors have expiring terms in relations to the upcoming elections. The terms for all board members can be found on the OCRA website. Bruce will also work to have a person lead the efforts in putting together a slate of nominees for the upcoming elections. That individual will solicit interest from the membership for nominees for board members and open director positions. Note that the directors have a two-year term for their positions. The elections will be conducted as part of the January 2023 Membership meeting.

Respectfully submitted,  
Laurie Meier, N1YXU  
OCRA Secretary